

APPLICATION FORM 2019

English for Education – The Family Summer Course at Dean Close School, Cheltenham

Please complete both sides of this form and the Health Questionnaire and return them to info@ethertoneducation.com along with a good quality colour copy of the student's and parent's passport.

The Family Summer Course for Students Aged 6 – 10 Years (maximum age 10 as on 04 August 2019):

Dean Close School: Sunday 21 July to Sunday 04 August	Weeks	Course Fee GBP	Course Code	Please Tick
1 Child + 1 Adult	2	£3,750	FSC11	
1 Child + 2 Adults	2	£4,400	FSC12	
2 Children + 1 Adult	2	£6,650	FSC21	
2 Children + 2 Adults	2	£7,300	FSC22	
For other numbers of children / adults not listed above please contact our office directly for further information				

Educational Agent:

Company Name _____ Company Phone Number _____

Contact Name _____ Contact Email _____

Please tick here if you are not using an educational agent

Student (ONE) Details: Girl Boy Date of Birth: Day _____ Month _____ Year _____

Family Name _____ Other Names _____ English Name _____

Student's Current Home Address _____

_____ City _____ Country _____ Post / Zip Code _____

Educational Background / Onward Movement of CHILD:

Present School _____ City _____ Year/Form NOW _____

What will you do after the Summer Course? Return to your home country? Attend School in the UK?

UK School _____ Entry Date _____ Year _____ Course _____

English Level of CHILD:

Please choose the level below which best represents your own level of English:

Beginner Low Intermediate High Intermediate Advanced CEFR Level if known _____

Visa Requirements for CHILD:

What passport / visa type will you be using to attend your Ethern Education Course:

EU/EEA Passport Short Term Student Child Visa Tier 1 Visa Tier 2 Visa Tier 4 Child Visa

Other If "Other" please provide details: _____

If you are unsure about your visa requirements please visit: www.gov.uk/check-uk-visa

LEAD Adult's Details: Mother Father Other Other - Please specify your relationship _____

Date of Birth: Day _____ Month _____ Year _____

Family Name _____ Other Names _____ English Name _____

Current Home Address _____

_____ City _____ Country _____ Post / Zip Code _____

Email Address _____ Mobile Number _____

Mobile will be used as contact during course

English Level of ADULT:

Please choose the level below which best represents your own level of English:

Beginner Low Intermediate High Intermediate Advanced CEFR Level if Known _____

Visa Requirements for ADULT:

What passport / visa type will you be using to attend your Etherton Education Course:

EU/EEA Passport Short Term Student Visa Tier 1 Visa Tier 2 Visa Tier 4 Visa

Other If "Other" please provide details: _____

If you are unsure about your visa requirements please visit: www.gov.uk/check-uk-visa

For **Additional Children / Adults** attending the course please use page 4 – children and page 7 – adults.

Please note the price of the courses does not include adult accommodation and dinner. Etherton Education will provide a list of three recommended hotels which offer a good range of options. The booking must be made directly by the parent / agent with the hotel.

Please note that further information will be required after registration is complete.

We will send out the following forms later:

- Travel Arrangements Form
- Emergency Contact Form

Conditions of Enrolment: Please read the following conditions carefully and sign below.

TO BE SIGNED BY A PARENT:

- I have read and I agree to the **Terms and Conditions** attached.
- I give permission for my child to / and confirm I will participate in all lessons, activities, sports and travel organised by Etherton Education Ltd. during the course and I agree that my child and I will obey the Course Rules and English Law.
- I give permission for digital images of my child and I to be used by Etherton Education in promotional materials.
- I give Etherton Education Ltd. permission to act on my behalf when dealing with a medical or other emergency.
- I agree to the storage and use of personal data for the purposes of registration, operation and development of the business and provision of products and services by Etherton Education Ltd.
- I declare that the information provided on the Health Questionnaire is complete and any changes occurring before the start of the course will be notified to Etherton Education promptly.

STUDENT'S PARENT:

Signed _____ Relationship to the student: Mother Father

Please print your full name in English _____ Date _____

LEAD ADULT – if NOT Parent as Above:

Signed _____ Relationship to the student _____

Please print your full name in English _____ Date _____

Only signed and dated application forms accompanied by a completed Health Questionnaire (PAGE 3) and a copy of the passport of each person on the booking, will be accepted for registration.

Once our Registration Team has assessed the application as acceptable, provisional registration will take place and an invoice will be sent for the deposit of £500.00 PER BOOKING which is due within 14 days to confirm the booking. Details of how to make a payment are shown in our Terms & Conditions as well as on our invoices. The enrolment is not valid until Etherton Education Ltd. receives the full course fee.

HEALTH QUESTIONNAIRE 2019

This form must be completed separately for ALL people attending the course and returned with the Application Form

Attendee name: _____ Date of birth: ____/____/____

DAY/ MONTH/ YEAR

Please answer **ALL** of the following questions – using one form per person attending the course. If you answer “**YES**” to any of the questions, please provide further information below including dates, ailments, severity and treatment.

	Please tick	
	No	Yes
1. Do you / does your child have a persistent cough, asthma, bronchitis, tuberculosis, pleurisy, pneumonia or other condition that affects the lungs?	No	Yes
2. Do you / does your child have palpitations, shortness of breath, chest pains or other conditions affecting the heart or circulatory system?	No	Yes
3. Do you / does your child have persistent indigestion, diarrhoea or any other condition which has affected the stomach, intestines or liver?	No	Yes
4. Do you / does your child have diabetes or any other endocrine disorder?	No	Yes
5. Do you / does your child have rheumatism, arthritis or other disorder of bones or joints, including the spine?	No	Yes
6. Do you / does your child have epilepsy, fainting attacks, fits or any other disease of the nervous system?	No	Yes
7. Do you / does your child have any past or present injuries, paralysis, physical defect or deformity?	No	Yes
8. Do you / does your child have any problems with ears or eyes?	No	Yes
9. Do you / does your child have depression, anxiety state, nervous illness, eating disorder or physical illness?	No	Yes
10. Do you / does your child have any known allergies including to food and drugs?	No	Yes
11. Are there any family illnesses which may affect your / your child’s health?	No	Yes
12. Do you / does your child suffer from any other illness or condition not covered above?	No	Yes
13. Do you / does your child have any special dietary needs? Please note that we may need to charge extra for certain diets, e.g., vegan.	No	Yes
14. Have you / has your child consulted a specialist for any other reason?	No	Yes
15. Are you / is your child currently taking prescribed medication?	No	Yes

Additional Information

If you have answered “**YES**” to any of the questions, please provide further information below including dates, ailments, severity and treatment.

Duty of Disclosure

Any failure to disclose material information, particularly of a medical or psychological nature, which might influence the acceptance of an application, could result in the withdrawal of a place and no refund of fees will be made.

APPLICATION FORM 2019

English for Education – The Family Summer Course, ADDITIONAL CHILD

Please complete this Form and the Health Questionnaire for each additional adult and return them to info@ethertoneducation.com along with a good quality colour copy of the adult's passport.

Student (TWO) Details: Girl <input type="checkbox"/> Boy <input type="checkbox"/> Date of Birth: Day _____ Month _____ Year _____ Family Name _____ Other Names _____ English Name _____ Student's Current Home Address _____ _____ City _____ Country _____ Post / Zip Code _____
Educational Background / Onward Movement: Present School _____ City _____ Year/Form NOW _____ What will you do after the Summer Course? Return to your home country? <input type="checkbox"/> Attend School in the UK? <input type="checkbox"/> UK School _____ Entry Date _____ Year _____ Course _____
English Level of CHILD: Please choose the level below which best represents your own level of English: Beginner <input type="checkbox"/> Low Intermediate <input type="checkbox"/> High Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> CEFR Level if Known _____
Visa Requirements: What passport / visa type will you be using to attend your Ethern Education Course: EU/EEA Passport <input type="checkbox"/> Short Term Student Child Visa <input type="checkbox"/> Tier 1 Visa <input type="checkbox"/> Tier 2 Visa <input type="checkbox"/> Tier 4 Child Visa <input type="checkbox"/> Other <input type="checkbox"/> If "Other" please provide details: _____ <small style="text-align: center;">If you are unsure about your visa requirements please visit: www.gov.uk/check-uk-visa</small>

<p>Please note that further information will be required after registration is complete.</p> <p>We will send out the following forms later:</p> <ul style="list-style-type: none"> Travel Arrangements Form Emergency Contact Form
<p>Conditions of Enrolment: Please read the following conditions carefully and sign below.</p> <p><u>TO BE SIGNED BY A PARENT:</u></p> <ul style="list-style-type: none"> I have read and I agree to the Terms and Conditions attached. I give permission for my child to / and confirm I will participate in all lessons, activities, sports and travel organised by Ethern Education Ltd. during the course and I agree that my child and I will obey the Course Rules and English Law. I give permission for digital images of my child and I to be used by Ethern Education in promotional materials. I give Ethern Education Ltd. permission to act on my behalf when dealing with a medical or other emergency. I agree to the storage and use of personal data for the purposes of registration, operation and development of the business and provision of products and services by Ethern Education Ltd. I declare that the information provided on the Health Questionnaire is complete and any changes occurring before the start of the course will be notified to Ethern Education promptly. <p>STUDENT'S PARENT: Signed _____ Relationship to the student: Mother <input type="checkbox"/> Father <input type="checkbox"/></p> <p>Please print your full name in English _____ Date _____</p>

Only signed and dated application forms accompanied by a completed Health Questionnaire (PAGE 3) and a copy of the passport of each person on the booking, will be accepted for registration.

Once our Registration Team has assessed the application as acceptable, provisional registration will take place and an invoice will be sent for the deposit of £500.00 PER BOOKING which is due within 14 days to confirm the booking. Details of how to make a payment are shown in our Terms & Conditions as well as on our invoices. The enrolment is not valid until Ethern Education Ltd. receives the full course fee.

APPLICATION FORM 2019

English for Education – The Family Summer Course, ADDITIONAL ADULT

Please complete this Form and the Health Questionnaire for each additional adult and return them to info@ethertoneducation.com along with a good quality colour copy of the adult's passport.

Additional Adult Details: Mother <input type="checkbox"/> Father <input type="checkbox"/> Other <input type="checkbox"/> Other Please Specify Relationship _____	
Date of Birth: Day _____ Month _____ Year _____	
Family Name _____ Other Names _____ English Name _____	
Current Home Address _____	
_____ City _____ Country _____ Post / Zip Code _____	
Email Address _____ Mobile Number _____	
<i>Mobile will be used as contact during course</i>	
English Level of ADDITIONAL ADULT: Please choose the level below which best represents your own level of English: Beginner <input type="checkbox"/> Low Intermediate <input type="checkbox"/> High Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> CEFR Level if Known _____	
Visa Requirements: What passport / visa type will you be using to attend your Ethern Education Course: EU/EEA Passport <input type="checkbox"/> Short Term Student Visa <input type="checkbox"/> Tier 1 Visa <input type="checkbox"/> Tier 2 Visa <input type="checkbox"/> Tier 4 Visa <input type="checkbox"/> Other <input type="checkbox"/> If "Other" please provide details: _____ If you are unsure about your visa requirements please visit: www.gov.uk/check-uk-visa	

<p>Please note that further information will be required after registration is complete.</p> <p>We will send out the following forms later:</p> <ul style="list-style-type: none"> • Travel Arrangements Form • Emergency Contact Form 	
<p>Conditions of Enrolment: Please read the following conditions carefully and sign below.</p> <p><u>TO BE SIGNED BY THE ADDITIONAL ADULT:</u></p> <ul style="list-style-type: none"> • I have read and I agree to the Terms and Conditions attached. • I confirm I will participate in all lessons, activities, sports and travel organised by Ethern Education Ltd. during the course and I agree that I will obey the Course Rules and English Law. • I give permission for digital images of myself to be used by Ethern Education in promotional materials. • I give Ethern Education Ltd. permission to act on my behalf when dealing with a medical or other emergency. • I agree to the storage and use of personal data for the purposes of registration, operation and development of the business and provision of products and services by Ethern Education Ltd. • I declare that the information provided on the Health Questionnaire is complete and any changes occurring before the start of the course will be notified to Ethern Education promptly. <p>Additional Adult: Signed _____ Relationship to the student _____</p> <p>Please print your full name in English _____ Date _____</p>	

Only signed and dated application forms accompanied by a completed Health Questionnaire (PAGE 3) and a copy of the passport of each person on the booking, will be accepted for registration.

Once our Registration Team has assessed the application as acceptable, provisional registration will take place and an invoice will be sent for the deposit of £500.00 PER BOOKING which is due within 14 days to confirm the booking. Details of how to make a payment are shown in our Terms & Conditions as well as on our invoices. The enrolment is not valid until Ethern Education Ltd. receives the full course fee.

ETHERTON EDUCATION Ltd. TERMS AND CONDITIONS 2019

English for Education: Academic Pre-Sessional and Summer Courses

Enrolment Procedure

- A completed Application Pack (Application Form and Health Questionnaire) and a colour copy of the student's passport should be sent to Etherton Education Ltd., or through appointed agents.
- Once the completed Application Pack and passport copy have been received and considered, Etherton Education Ltd. will (subject to the availability of a place and the application being provisionally accepted) issue an invoice for a deposit of £500.00 for payment within 14 days to confirm the booking. The balance of the course fee must be paid by 01 June 2019 otherwise Etherton Education Ltd. may withdraw the offer of a place.
- For Application Packs received after 01 June 2019, full payment must be made immediately.
- Etherton Education Ltd. will send a Travel Arrangements Form and an Emergency Contact and UK Guardian Form to be completed and returned by the date stated on the forms. We will also issue Pre-Departure Information and confirmation of Airport Meeting Arrangements near to the start date of the course.
- The enrolment is not valid until Etherton Education Ltd. receives the full course fee in GB Pounds Sterling.

Fees

- **International payment of deposits and course fees** should be made where possible through our partner, Flywire. Please go to www.ethertoneducation.flywire.com to make a payment. **For payments made in the UK, or from overseas in GB Pounds Sterling**, please refer to our office for advice.
- Cheques or bank drafts should be made payable to Etherton Education Ltd. in GB Pounds Sterling, drawn on a London bank.
- Etherton Education Ltd. is not responsible for any bank charges incurred. In all cases Etherton Education Ltd. expects to receive the full amount due. Please avoid cash payments to our account. We are charged 1.5% for incoming cash payments, so we would need to ask you to pay this.
- Etherton Education Ltd. will issue a receipt for payments received.

Passports and Visas

- It is the student's responsibility to have a valid passport and visa (if required). Students who need a visa to study in the UK should ensure that they apply **in good time and follow all the regulations carefully**. Etherton Education Ltd. will, once the deposit has been paid, provide a letter in support of a visa application. Courier delivery of documents, if required, will incur a charge of £75.00 per shipment payable before dispatch.

Cancellations and Refunds

- We will return all fees except for an Administration Fee of £200.00 for cancellations received in writing by Etherton Education Ltd. at least 30 days before the course begins. We regret that no refunds can be made within 30 days of the start date of the course, nor after the course begins for any reason whatsoever.
- No refund will be made for a student who arrives late or leaves the course early unless this has been agreed in writing by Etherton Education Ltd. at least 30 days before the start of the course.
- If you have submitted a properly completed visa application, including all of the documents required by the authorities and the application is unsuccessful, we will return any course fees already paid less an Administration Fee of £200.00 if you send us a copy of the official visa refusal letter.
- Etherton Education Ltd. reserves the right to cancel any course without notice. Any fees which have been paid will be refunded.
- Where commission has been paid to an agent, any refund made will be reduced by the amount of the commission.

Liability

- Fees will not be refunded if a student has to be absent from the course through illness, late arrival, early departure or for any other reason.
- Etherton Education Ltd. provides limited insurance against accident, illness, theft or loss of personal possessions, the cost of which is included in the course fee. Details of the insurance can be found on our website at www.ethertoneducation.com
- **Students are advised to arrange their own personal insurance to meet their individual needs, for example, against cancellation, late arrival, early departure, loss/damage to personal possessions, loss of money, illness or accident howsoever caused.**
- Under the Family Law Reform Act 1969, which became law in the UK in July 1969, a person who has attained the age of sixteen may give legal consent to any surgical, medical or dental treatment.
- If a student requires special or urgent medical treatment, every reasonable effort will be made to obtain the prior consent of the student and to inform the parents/guardian/agent. Should this be impossible in the time available, the Course Director, or any other staff acting in loco parentis, are authorised to give consent to such treatment as may be recommended by medical staff in attendance.

- Ethern Education Ltd. will not be liable for any failure to provide any service if caused directly or indirectly by industrial action, war, acts of terrorism, riots, natural disasters, disease or disruption to travel. In addition, Ethern Education Ltd. shall be exempt from all liabilities in respect of any detention, delay, loss, damage, sickness or injury by whomsoever caused and whatever kind occurring on or to the participants at any time during the entire course.

Personal Possessions

- Students will have the opportunity to hand in their passports, air tickets, pocket money and valuable personal possessions to our staff for safe-keeping after they arrive. Although every possible care will be taken, no responsibility will be accepted for loss or theft of such items.
- Ethern Education Ltd. accepts no responsibility for any money or belongings left in an unlocked location or unattended by the student. All items of clothing and personal possessions must be clearly labelled with the student's name.
- Students use the laundry service provided at their own risk. No liability is accepted for any lost or damaged items of laundry.
- Ethern Education Ltd. reserves the right, with due cause, to search and/or to confiscate the student's belongings in the presence of the student.
- Any lost property left at the school will be donated to charity or disposed of 8 weeks after the end of the course unless claimed. Ethern Education Ltd. will not accept liability for any such items nor the costs involved in returning lost property to owners.

Course Rules

Ethern Education Ltd. reserves the right to refuse or dismiss any participant from the course who is disruptive through unacceptable behaviour or who breaks the Course Rules. Fees paid will not be refunded.

- All students will be subject to the Course Rules.
- Students are expected to attend all meals, tuition, sports lessons and arranged activities and excursions.
- Students will be responsible for their own belongings and keeping their own rooms tidy.
- All damages to property, equipment and rooms will be charged to the students.
- Consumption of alcohol or smoking by students is not permitted and may result in dismissal from the course without refund.
- Suspicion of, or actual drug-taking may result in immediate dismissal from the course without refund.
- Girls and boys may not enter the boarding accommodation of the opposite sex. No student may enter another student's room without permission.
- Students are required to be in their rooms and to be quiet at certain times prescribed, or as directed by staff.
- Bullying will not be tolerated and may result in immediate dismissal from the course without refund.
- Students will be expected to show courtesy to all staff and to behave in a civilized and respectful manner at all times.
- Students will not be permitted to play computer and video games during this course, except with the permission of the Director and at certain specified times.
- Students must not make or receive phone calls, emails or text messages during lesson times or during meals, except in emergencies. Students who break this rule may have their communication devices confiscated by members of staff.
- Students will be introduced to our rules for house procedures, laboratory safety, acceptable IT and social media use and safety on trips and activities during the course.
- Adult participants are not permitted to enter the Boarding Houses of our host schools unless they are accompanied by a member of our staff.

Promotional Materials

- Ethern Education Ltd. may wish to use photographs, video or digital images of participants on the course for future promotional purposes. If parents do not wish to permit this for themselves or their children they should write to tell us before the start of the course. The names of participants will not be given in promotional media to protect their identity.

General Data Protection Regulations

- You have the right to access, correct and under certain circumstances, restrict or delete the personal information we use. Please refer to our **Privacy Policy** for further information.

Parents hereby accept that these terms and conditions may be revised from time to time at the entire discretion of Ethern Education Ltd. All dealings with Ethern Education Ltd., including the offer and acceptance of places and the continuing presence of a student on an Ethern Education Ltd. course, will be on the Terms and Conditions as from time to time apply.

This contract is made with Ethern Education Ltd. and is governed exclusively by English law.

26 March 2019

Ethern Education Ltd